

**Leif J. Sverdrup**

- Visa fees, if applicable
- International Health/Travel Insurance
  - All full-time and adjunct faculty traveling to a non-US campus have supplemental coverage through the university's Travel Guard coverage (include link). Spouses and dependents are not covered under this plan.
  - Full-time and adjunct faculty traveling to a US campus will be enrolled in a supplementary insurance plan for the length of the mobility, if faculty do not have existing coverage. Spouses and dependents are not covered under this plan.
- A small budget of up to \$250 is available to faculty for activities that promote collaboration with the host campus faculty, staff and/or students or to enhance the faculty member's course (e.g., hosting a lunch/information session for prospective study abroad students, funding a field trip or undergraduate research component of the course). A budget for proposed activities must be submitted with the application.
- Note: The GTF is not intended to cover costs that a faculty member would normally incur regardless of where he/she were teaching, such as local transportation/commuting costs and meals.
- **Length/time of fellowship:**
  - One term or one semester
  - Fall, Spring or Summer
- **Expectations**
  - Teaching: Fellows are expected to teach the equivalency of one 3-credit hour course per term. While in residence at the global campus, the Fellow is expected to participate in and contribute to the academic and intellectual activities offered by the campus. Faculty may teach additional course(s) as approved.

timely manner. This will be reviewed by the Director of Global Program Development and disseminated to the dean and/or academic director(s) from the home and host campuses.

- **Course Compensation:**

- For full-time faculty, courses taught during mobility may be taught as the faculty member's regular load (if mobility term is within faculty contract period) or may be taught as overload, as approved by the academic department and school/college.
- For full-time faculty teaching an overload and all adjunct faculty, there is a set faculty mobility rate regardless of home campus or host campus. All courses taught on faculty mobility that do not fall within a full-time faculty's regular load are compensated at a rate of \$3,500 USD per 3-credit hour course.
- Full-time faculty:
  - If courses taught on mobility are approved within regular course load, the **home** campus payroll runs as usual, without interruption. The **host** international campus will be charged at the set faculty mobility rate -- through interfund, processed by the Office of Academic Affairs. If courses taught on mobility are approved as overload or fall outside of the faculty's contract period, payment will be processed by the **home** at the set faculty mobility rate. The **host** campus will be charged at the set faculty mobility rate -- through interfund, processed by the Office of Academic Affairs.
- Adjunct faculty:
  - Adjunct faculty are paid by the **home** campus at the set faculty mobility rate. The **host** campus will be charged at the set faculty mobility rate -- through interfund, processed by the Office of Academic Affairs.

*Note: Given that visa requirements can vary based on individual circumstances and may impact compensation, this policy is subject to change in exceptional cases when local visa requirements necessitate.*

- **Application Process**

- **Office of the Provost** will issue a Call for Applications for the Leif J. Sverdrup Global Teaching Fellowships well in advance of the deadlines: October 15<sup>th</sup> for the following fall fellowships and February 15<sup>th</sup>

**Revised**

**application should be submitted to the Office of Academic Affairs/Global Program Development.**

**To provide a streamlined and equitable process, the Office of Academic Affairs/Global Program Development will distribute all applications submitted to the appropriate host campuses for review following the application deadline.**

**Host campus endorsements:**

- If host campus is St. Louis, the appropriate **department chair and dean** will receive copies of submitted applications. If supportive, both must provide endorsement and return to Global Program Development.
- If the host campus is an international campus, the **academic director and campus director** will receive copies of submitted applications. If supportive, the campus must provide signature and return to Global Program Development.

**All applications endorsed by the host campus will then be reviewed by**

**the Office of Academic Affairs/Global Program Development**

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- All deans, international campus directors and academic directors
- All chairs and heads of departments
- Office of Academic Affairs
- Others designated as appropriate (e.g., HR directors of int'l campuses, St. Louis international services, school/college campus faculty mobility representatives)

## **Leif J. Sverdrup Global Teaching Fellowship Program Endorsements**

I have reviewed the Leif J. Sverdrup Global Teaching Fellowship application for the below listed faculty. This includes the following supplemental documents: CV, teaching areas and project proposal.

### **Applicant Info:**

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**Faculty Name**

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**Home Campus and Department**

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## **Leif J. Sverdrup Global Teaching Fellowship Program Endorsements**

**Are you willing to accommodate global faculty member? Yes/No**

If you